

**Minutes of Meeting**  
**VIRGINIA CEMETERY BOARD**  
**INFORMAL FACT-FINDING CONFERENCES**  
**JULY 9, 2004**

The Virginia Cemetery Board convened in Richmond, Virginia, for the purpose of holding *Informal Fact-Finding Conferences pursuant to the Administrative Process Act*.

Anton Stelly, Board Member, presided. No other Board members were present.

Doug Schroder appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the summaries or Consent Orders are attached unless no decision was made.

Disc=Disciplinary Case  
Lic=Licensing Application

C=Complainant/Claimant  
A=Applicant  
R=Respondent/Regulant  
CA=Compliance Agent  
Inv=Investigator

**Participants**


Parklawn Memorial Park  
File Number 2003-03134 (Disc)

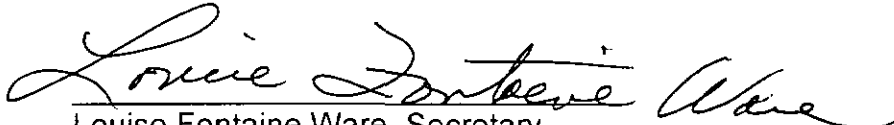
James W. Stuart – CA  
Jack Wilson - CA Atty  
Brenda Marks – C  
Mary Jo Anastasio - W  
Walter Melvin - W  
Herb Nichols – Inv.

No decision made.

The meeting adjourned at

Virginia Cemetery Board

  
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Kenneth R. Bell, Chairman

  
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Louise Fontaine Ware, Secretary

COPY TESTE:

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Custodian of Records

STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Anton Stelly  
2. Title: Presiding Officer/Board Member  
3. Agency: Cemetery Board  
4. Transaction: Informal Fact-Finding Conferences on 7/9/04  
5. Nature of Personal Interest Affected by Transaction: None

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

None

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Anton J. Stelly  
Signature

7/9/04  
Date